

**PUBLIC NOTICE**  
**Notice to Bidders • City of Fort Atkinson**

**SECTION 00 11 13**  
**ADVERTISEMENT FOR BIDS**  
**New Public Water Supply Well**  
**City of Fort Atkinson**  
**SEH No. FORAT 157656**

Notice is hereby given that the City Council of the City of Fort Atkinson will conduct a public hearing on the plans, specifications, form of contract and estimate of cost for the construction of the New Public Water Supply Well at the regular City Council meeting on August 3, 2022, at 7:00 p.m., at the Fort Atkinson Community Center, 303 3rd Street NW, Fort Atkinson, Iowa. Any interested person may appear and file objections to the proposed plans, specifications, form of contract or estimated cost. After hearing objections, the City of Fort Atkinson shall, by resolution, enter its decision on the plans and specifications.

Notice is hereby given that sealed Bids will be received by the City of Fort Atkinson City Clerk until 10:00 a.m., on July 19th, 2022, at Fort Atkinson City Hall, 98 Elm Street, Fort Atkinson, Iowa at which time and place they will be publicly opened and read aloud, for the furnishing of all labor and material for the construction of the New Public Water Supply Well.

On August 3, 2022, at 7:00 p.m., at Fort Atkinson Community Center, 303 3rd Street NW, Fort Atkinson, Iowa, the City Council of the City of Fort Atkinson shall consider the construction bids received and either award a contract, reject all bids, or adjourn action thereon to a subsequent meeting of the City Council.

Major components of the Work include:

Contract I - Well  
All necessary labor, supervision, equipment, tools and material to construct a 8" public water supply well approximately 875' deep with a capacity of approximately 100 gpm, well electrical, flushing hydrant and miscellaneous piping.

Contract II - Well House  
All necessary labor, equipment, supervision, tools and materials to furnish a 12' X 20' prefabricated well house, foundation, electrical, internal piping, external piping, generator, generator at existing well and surface restoration.

The Work shall be constructed on 15th Street and 8th Street in the City of Fort Atkinson, Winneshiek County, Iowa.

Bids shall be on the form provided for that purpose and according to the Bidding Requirements prepared by Short Elliott Hendrickson Inc. (SEH) dated June 10, 2022.

Electronic and paper copies of the Bidding Documents may be obtained from the Issuing Office of SEH located at:

Short Elliott Hendrickson, Inc.  
215 North Adams  
Mason City, Iowa 50401  
641.424.6344

Complete digital image (.pdf)

copies of the Bidding Documents, Contract Documents, and Plans and Specifications are available for download at no cost at <https://www.questcdn.com>. These documents may be viewed or downloaded by entering eBidDocTM Number XXXXXXX on the QuestCDN Search Projects page. For assistance and free membership registration, contact QuestCDN at 952.233.1632 or [info@questcdn.com](mailto:info@questcdn.com). Website registration is necessary to ensure that prospective bidders remain informed of addendum and other essential communications prior to the bid date.

A refundable deposit of \$100.00 will be required for paper copies of the Plans and Project Manual. In order to receive a refund, both Plans and Project Manual must be returned in complete and re-useable condition. In addition, they must be returned in said condition within fourteen days after award of the project. Failure to comply with either requirements will result in forfeiture of the deposit.

Work under the proposed contracts shall commence upon the issuance of a written Notice to Proceed, and shall be completed within the following time requirements:

The Work will be substantially completed on or before the dates noted below and completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before the dates noted below:

Well	Substantial Completion
	June 30, 2023
	Final Completion
	July 30, 2023

Well House	Substantial Completion
	August 30, 2023
	Final Completion
	September 30, 2023

Substantial completion is defined as follows: All work is complete except for finish grading of turf restoration areas, seeding and minor clean up.

The contract times noted are subject to any extension which may be granted by the City Council of Fort Atkinson, Iowa.

Each bid must be made out on a Bid Form furnished in the Project Manual and obtained from SEH or on a computerized Bid Form furnished by the bidder. Bid Forms furnished by the bidder shall replicate the Bid Form furnished in the Project Documents Manual. Each bid shall be sealed in an envelope marked "Bid for the New Public Water Supply Well". Each bid must be accompanied in a separate envelope by a bidding check or bid bond in an amount equal to five percent (5%) percent of the bid price, said check being either a certified or cashier's check, drawn on a bank in Iowa, or a bank chartered under the laws of the United States, or a Certified share draft drawn on a credit union in Iowa or chartered under

the laws of the United States, and made payable to the City of Fort Atkinson, Iowa, as security that the bidder will furnish the required bonds and enter into a contract within ten (10) working days, excluding Saturday, Sunday, and holidays, after the award of the contract to him.

**The following are made part of the project and are to be submitted with the bid:**

**1. CDBG Intent to Comply with Section 3 Requirements Form**

**2. SRF Attachment 1: Certification of Non-Segregated Facilities Form**

**3. SRF Attachment 2: Certification Regarding Debarment and Suspension Form**

**4. SRF Attachment 3: DBE Certification Form**

**5. SRF Attachment 4: DBE Program Subcontractor Performance Form**

**6. SRF Attachment 5: DBE Program Subcontractor Utilization Form**

**7. SRF Attachment 6: DBE Program Subcontractor Participation Form**

**8. SRF Attachment 10: Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment.**

SECTION 3 language for procurement documents and contracts

A. The work to be performed under this contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (Section 3). The purpose of Section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by Section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.

B. The parties to this contract agree to comply with HUD's regulations in 24 CFR part 75, which implement Section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 75 regulations.

C. The contractor agrees to post copies of a notice advising workers of the Contractor's commitments under Section 3 in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the Section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.

D. The contractor agrees to pro-

vide written notice of employment and contracting opportunities to all known Section 3 Workers and Section 3 Businesses.

E. The contractor agrees to employ, to the greatest extent feasible, Section 3 workers or provide written justification to the recipient that is consistent with 24 CFR Part 75, describing why it was unable to meet minimum numerical Section 3 worker-hours goals, despite its efforts to comply with the provisions of this clause.

F. The contractor agrees to maintain records documenting Section 3 Workers that were hired to work on previous Section 3 covered projects or activities that were retained by the contractor for subsequent Section 3 covered projects or activities.

G. The contractor agrees to post contract and job opportunities to the Opportunity Portal and will check the Business Registry for businesses located in the project area.

H. The contractor agrees to include compliance with Section 3 requirements in every subcontract for Section 3 projects as defined in 24 CFR part 75, and agrees to take appropriate action, as provided in an applicable provision of the subcontract upon a finding that the subcontractor is in violation of the regulations in 24 CFR part 75. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR part 75.

I. The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR part 75 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR part 75.

J. The contractor will certify that they have followed prioritization of effort in 24 CFR part 75.19 for all employment and training opportunities. The contractor will further certify that it meets or exceeds the applicable Section 3 benchmarks, defined in 24 CFR Part 75.23, and if not, shall describe in detail the qualitative efforts it has taken to pursue low- and very low-income persons for economic opportunities.

K. Noncompliance with HUD's regulations in 24 CFR part 75 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.

At a minimum, the awarded contractor will be required to submit each employee's self-certified income (for those working on the project) to the CDBG administrator to meet Section 3 requirements.

Section 3 Businesses are encouraged to respond to this pro-

posal. A Section 3 business is one that satisfies one of the following requirements:

1. It is at least 51 percent owned and controlled by low- or very low-income persons.

2. Over 75 percent of the labor hours performed for the business over the prior three-month period are performed by Section 3 Workers\*; or

3. It is a business at least 51 percent owned and controlled by current public housing residents or residents who currently live in Section 8-assisted housing.

\*A Section 3 Worker is defined as any worker who currently fits or when hired within the past five years fit at least one of the following categories, as documented:

1. The worker's income for the previous or annualized calendar year is below the applicable income limit established by HUD.

2. The worker is employed by a Section 3 business concern; or

3. The worker is a Youth Build participant.

Businesses that believe they meet the Section 3 criteria are encouraged to register as a Section 3 Business through HUD's website: <https://portalapps.hud.gov/Sec3BusReg/BRegistry/RegisterBusiness>

Any bidder or equipment supplier whose firm or affiliate is listed in the GSA publication "List of Parties Excluded from Federal Procurement and Non-procurement Programs" will be prohibited from the bidding process. Anyone submitting a bid who is listed in this publication will be determined to be a non-responsive bidder in accordance with 40 CFR Part 31.

**Davis-Bacon and Related Acts and federal prevailing wage rates apply to this project. All provisions relative to those acts must be met. A wage determination is included in the project manual.**

**Work on this project shall meet the American Iron and Steel requirements set forth in the project manual.**

Bidders shall not be permitted to withdraw their bids for a period of thirty (30) days after the same are opened.

By virtue of statutory authority, a preference will be given to products and provisions grown and coal produced within the State of Iowa and to Iowa domestic labor.

Pursuant to Chapter 73 of the Code of Iowa, out-of-state bidders are hereby advised of the Iowa Bidding Preference Law extending to Iowa firms any preference which may be (a) strict preference, (b) reciprocal preference, or (c) combination preference and reciprocal. Application of such preference will be extended from any "public improvement" as defined in Chapter 73A of the Code of Iowa.

Bidders shall be expected to comply with Chapters 91C and

103A of the Code of Iowa concerning the registration and bonding of construction contractors and the successful bidder shall be required to supply the City of Fort Atkinson with proof of said compliance.

Payment for said "New Public Water Supply Well," will be made from the General Funds of the City of Fort Atkinson, or from such other funds as may be legally used for such purposes. Monthly estimates will be submitted to the ENGINEER and payment will be made to the CONTRACTOR in the amount of ninety-five percent (95%) of said estimate on or about the twentieth of the following month. Final payment will be made not sooner than thirty (30) days following final acceptance of the work by the City of Fort Atkinson.

The bidder's attention is called to the prompt payment to the subcontractors under Chapter 573.12 of the Code of Iowa.

Plans and specifications governing the construction of the proposed improvements have been prepared by SEH, 215 North Adams, Mason City, Iowa, which plans and specifications, and also prior proceedings of the Fort Atkinson, Iowa, City Council referring to and defining said proposed improvements, are hereby made a part of this notice and the proposed contract by reference, and the proposed contract shall be executed in compliance therewith.

Copies of said plans and specifications are now on file in the office of the City Clerk, for examination by bidders.

The City encourages bids from qualified minority and female contractors.

**All bids shall NOT include Iowa Sales Tax for materials used in the project. Upon award, the successful bidder shall immediately provide a listing of subcontractors and associated Federal ID or Social Security Numbers for both the contractor and subcontractors. The City will register the contractor and subcontractors with the Iowa Department of Revenue and will provide appropriate certificates to the contractor for distribution and use.**

The City of Fort Atkinson, Iowa reserves the right to reject any and all bids and to waive technicalities and irregularities.

Bids shall be directed to the City Clerk, securely sealed and endorsed upon the outside wrapper, "BID FOR THE NEW PUBLIC WATER SUPPLY WELL. The City of Fort Atkinson reserves the right to reject any and all Bids, to waive irregularities and informalities therein and to award the Contract in the best interests of the City of Fort Atkinson.

Michele Elsbernd  
City Clerk  
98 Elm Street, PO Box 36  
Fort Atkinson, IA 52144